

Appointment Policy

Please arrive on time for your visit, **as we see patients by appointment only**. Please be advised that our office policy is the following:

When we reserve time for your child to have dental treatment, we may require a \$100 deposit (for certain types of procedures), payable at the time the appointment is scheduled. This deposit will be deducted from your out of pocket responsibility.

In addition, out of consideration for patients waiting for dental attention, if you are unable to keep your appointment, a minimum of 24 hours notice is needed before changing or canceling. If two or more appointments are missed* or canceled without 24 hour notice, we will be unable to schedule any future appointments in our office.

We reserve the right, at our discretion to administer a fee of **\$50 for a missed/broken appointment**.

* A "missed" appointment is defined as failure to appear at the scheduled time. (For example, if you arrive late – 15 or more minutes past your scheduled appointment time, it will be considered a missed appointment).

Signature of Parent/Legal Guardian

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